Date

Main contact

Organization

Address

Dear Workforce Expansion Program Application Review Committee,

Introduction of partnering employer

* Provide a short description of the employer.
* Include information about previous collaborations with lead applicant or core partners
* How long and in what capacity the partnering employer has previously worked with the lead applicant or core partners

[Partnering employer] is looking forward to supporting the Workforce Expansion Program Partnership and committing to participate in the following activities:

* Describe how the employer will be involved in the project (see Application Description for details).
* Include roles and responsibilities.
* Include a time frame for which each activity will be taking place, if applicable.

[Partnering employer] and staff agree to work collaboratively with [core partners] and agree to work collaboratively to achieve our collective goals under the Workforce Expansion Program Partnership, which will include participating in evaluation efforts, tracking and reporting outcomes.

We believe that the proposed project will positively impact economic wellbeing in our community.

Sincerely,

Signature of Employer’s Representative